

**GULF SHORES CITY BOARD OF EDUCATION  
REGULAR BOARD MEETING  
FEBRUARY 14, 2019  
MEETING MINUTES**

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**1. Call To Order**

President Kevin S. Corcoran called the meeting to order at 5:00 P.M. at City Hall.

**2. Reflection**

President Kevin S. Corcoran paused for a minute of reflection.

**3. Pledge of Allegiance**

**4. Roll Call**

On roll call the following answered present:

President **Kevin S. Corcoran**

Vice President **Dr. Nichole Gotschall**

Board Member **Kelly Walker – Absent**

Board Member **Dr. Ralph Gold**

Board Member **Dale Jernigan**

**Also in attendance:**

Dr. Matt Akin, School Board Superintendent

Nash Campbell, Board Attorney

Tobi Waters, Interim School Board Clerk was present and took minutes

**5. Adoption of the Agenda**

President Kevin S. Corcoran presented the agenda for discussion. Board Member Dale Jernigan made a motion to approve the agenda as presented. Board Vice President Dr. Nichole Gotschall seconded the motion; and the vote of those members present was unanimously in favor of the motion.

**6. Opening Announcements**

Board President Kevin S. Corcoran thanked all who were in attendance, stating both the Baldwin County Board of Education and the Gulf Shores City Board of Education had been sent a letter from State Superintendent Dr. Eric Mackey with instruction to send their rebuttal back by February 15, 2019. Further announcing, March 12<sup>th</sup> at 6:00 p.m. at the Erie Hall Meyer Civic Center, the Gulf Shores City School Board of Education would be unveiling some exciting things including the school's logo and launch of the schools website.

**7. Approval of Minutes**

**a. January 10, 2019 – Regular Board Meeting**

Board President Kevin S. Corcoran presented the minutes from the January 10, 2019 – Regular Board Meeting. Board Member Dr. Ralph Gold made a motion to approve the minutes as presented. Board Vice President Dr. Nichole Gotschall seconded the motion; and the vote of those members present was unanimously in favor of the motion.

**b. January 10, 2019 – Special Meeting**

Board President Kevin S. Corcoran presented the minutes from the January 10, 2019 Special Meeting. Board Member Dale Jernigan made a motion to approve the minutes as presented. Board Vice President Dr. Nichole Gotschall seconded the motion; and the vote of those members present was unanimously in favor of the motion.

**c. January 28, 2019 – Special Meeting**

Board President Kevin S. Corcoran presented the minutes from the January 28, 2019 Special Meeting. Board Member Dr. Ralph Gold made a motion to approve the minutes as presented. Board Member Dale Jernigan seconded the motion; and the vote of those members present was unanimously in favor of the motion.

**d. January 31, 2019 – Special Meeting**

Board President Kevin S. Corcoran presented the minutes from the January 31, 2019 Special Meeting. Board Vice President Dr. Nichole Gotschall made a motion to approve the minutes as presented. Board Member Dr. Ralph Gold seconded the motion; and the vote of those members present was unanimously in favor of the motion.

**e. February 7, 2019 – Work Session Meeting**

Board President Kevin S. Corcoran presented the minutes from the February 7, 2019 Work Session Meeting. Board Member Dale Jernigan made a motion to approve the minutes as presented. Board Vice President Dr. Nichole Gotschall seconded the motion; and the vote of those members present was unanimously in favor of the motion.

**8. Discussion Items**

**a. Branding / Website / Logo Discussion**

Superintendent Dr. Matt Akin gave a brief update on the branding initiative. Middle School Principal Kyle McCartney has been working with Finalsite to build the schools website stating it would be officially unveiled at the March 12<sup>th</sup> event. He asked meeting attendees to e-mail him any photos or videos they could use on the website showing students at school events.

**b. Policy Manual Development**

**Section VII – Instructional Program**

Superintendent Dr. Matt Akin presented this section of policy he had written, whereupon it was discussed among the Board. Dr. Matt Akin expressed to meeting attendees if they had any suggestions or ideas to please contact him or a board member. Board Attorney Nash Campbell stated they would hold a public hearing for everyone to review the draft policy before it was adopted.

**c. Personnel Posting Update**

**CSFO**

Superintendent Dr. Matt Akin gave a brief update on the applications received, 10 had prior school board experience. The interview committee would interview the top 3 candidates and should be able to give a recommendation to the Board by the end of February. Dr. Akin reported he hoped to have someone hired by March starting no later than April.

**9. Action Items**

**a. Legal Fees**

Superintendent Dr. Matt Akin gave a brief summary of the Legal Fees in the amount of \$8,900.00. Board Member Dr. Ralph Gold made a motion approving the Legal Fees as presented. Board Vice President Dr. Nichole Gotschall seconded the motion; and the vote of those members present was unanimously in favor of the motion.

**b. Financial Consultant Fees (RNC Educational Consultants)**

Superintendent Dr. Matt Akin gave a brief summary of the Financial Consultant Fees in the amount of \$2,388.25. Board Member Dale Jernigan made a motion approving the Consultant Fees as presented. Board Vice President Dr. Nichole Gotschall seconded the motion; and the vote of those members present was unanimously in favor of the motion.

**c. Non Resident Policy**

Superintendent Dr. Matt Akin gave a brief summary of the Non Resident Policy whereupon it was discussed between the Board Members and questions from meeting attendees were taken.

**d. Contracts**

**1. E-Rate Consultant (Funds for Learning)**

Superintendent Dr. Matt Akin presented the Professional E-Rate Compliance Services Agreement in the amount of \$3,800.00. Board Vice President Dr. Nichole Gotschall made a motion approving the Professional E-Rate Compliance Services Agreement as presented.

Board Member Dale Jernigan seconded the motion; and the vote of those members present was unanimously in favor of the motion.

**2. Financial Software (Harris School Solutions)**

Superintendent Dr. Matt Akin presented the Software License, Maintenance and Services Agreement from Harris School Solutions in the amount of \$39,750.00. Board Member Dale Jernigan made a motion approving the Software License, Maintenance and Services Agreement from Harris School Solutions as presented. Board Vice President Dr. Nichole Gotschall seconded the motion; and the vote of those members present was unanimously in favor of the motion.

**3. Financial Software Hosting (Harris School Solutions)**

Superintendent Dr. Matt Akin presented the Hosting Service Agreement from Harris School Solutions in the amount of \$3,300.00. Board Member Dale Jernigan made a motion approving the Hosting Service Agreement from Harris School Solutions as presented. Board Vice President Dr. Nichole Gotschall seconded the motion; and the vote of those members present was unanimously in favor of the motion.

**e. School Reconfiguration (GSES Pre-K – 5) & GSMS (6-8)**

Superintendent Dr. Matt Akin presented the recommendation to reconfigure the elementary to house Pre-K – 5<sup>th</sup> grade and the middle school would be 6<sup>th</sup> - 8<sup>th</sup> grade, since this item was not on the previous Work Session Agenda, questions and comments were taken from the audience. Whereupon Board Vice President Dr. Nichole Gotschall made a motion approving the reconfiguration of the elementary and middle school as presented. Board Member Dale Jernigan seconded the motion; and the vote of those members present was unanimously in favor of the motion.

**F. Updated Separation Agreement**

Superintendent Dr. Matt Akin presented the Updated Separation Agreement where it was discussed in detail. Board Member Dr. Ralph Gold made a motion approving the updated Separation Agreement from State School Board Superintendent Dr. Eric Mackey as presented. Board Member Dale Jernigan seconded the motion; and the vote of those members present was unanimously in favor of the motion.

**10. Superintendent Report**

Superintendent Dr. Matt Akin stated he hoped to have a FAQ section to help with common questions on the City's website soon. Work was being done to prepare the school's calendar and hoped to have it done by March. Pre-K grants had been applied for and should know something by April if awarded, can't do registration until its known if the grants are received. Summer programs will happen, kindergarten registration will happen, Baldwin County guides lines will be followed on that.

**11. Public Comment**

Jason Stephenson gave a brief update of the Dolphin Foundation for Education and Arts, stating they were working on developing their core value and vision statement.

Comments at the end of the meeting consisted of the Out of District Policy, possibility of a fall break, AP classes, and possible use of Mac Books instead of Chromebooks. Superintendent Dr. Matt Akin along with Board President Kevin S. Corcoran addressed these concerns.

**12. Future Meeting Dates**

- A. March 7, 2019 (Work Session)
- B. March 14, 2019 (Board Meeting)

**13. Attorney – Client Privilege**

Board Member Dale Jernigan motioned the Board recess into Executive Session to:

- a) Discuss contract negotiations with our attorney/full update on separation agreement.

Board Attorney Nash Campbell approved the reasons stated for going into Executive Session and stated they are acceptable reasons to enter executive session under the Alabama Open Meetings Act as amended.

Board Vice President Dr. Nichole Gotschall seconded the motion; and a roll call vote of those members present was taken with all unanimously in favor of the motion whereupon the Board recessed into Executive session at approximately 6:40 p.m. for approximately one (1) hour. The Board returned from Executive Session at 7:23 p.m. and resumed the board meeting.

**14. Adjournment**

With no further business to come before the Board, Board Vice President Dr. Nichole Gotschall made a motion to adjourn; seconded by Board Member Dr. Ralph Gold; and the vote of those members present was unanimously in favor of the motion.

President Kevin S. Corcoran declared the meeting adjourned at 7:24 p.m.

  
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*Kevin S. Corcoran, School Board President*

  
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*Dr. Nichole Gotschall, School Board Vice President*

  
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*Kelly Walker, School Board Secretary*

  
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*Dr. Ralph Gold, School Board Member*

  
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*Dale Jernigan, School Board Member*

**DATE APPROVED:** March 14, 2019